



Health and Safety Policy

HKO is committed to providing and maintaining safe and healthy work environments and systems of work for its employees and sub-contractors and exercises duty of care to its customers and general public in all its business activities. In fulfilling this commitment, HKO adopts the following principles :

- Health and safety at work must be integrated into HKO's business processes and operations.
- The health and safety policies and performance standards of our parent company must be maintained in addition to compliance with all legal requirements in health and safety.

It is our policy that one of the prime responsibilities of the management at all levels is to ensure all reasonably practicable actions are taken to :

1. Comply with this Policy and periodically audit the performance against it.
2. Fulfil the health and safety requirements stated in the Health and Safety Manual and its associated documents.
3. Identify and reduce the risk of all types of work activities that may produce personal injury or illness.
4. Identify, quantify and control to safe levels, any chemical and physical agents in the work environment capable of causing ill-health.
5. Provide information, instruction, training and supervision to increase personal understanding of workplace hazards, including safe working practices and emergency preparedness.
6. Involve individuals in health and safety matters, and consult with them on ways to recognize, evaluate and control workplace hazards.
7. Ensure that people under their supervision understand and commit to implement this policy, and comply with appropriate standards and rules to protect their own and others health and safety at work.
8. Allocate appropriate personnel and financial resources to implement this policy.

Bertie Liu - General Manager, Hong Kong

December 2008



香港氧氣有限公司

健康及安全政策

香港氧氣承諾為員工及承判商提供和維持安全及健康的工作環境與工作制度，並同時在所有業務活動中，履行對客戶與公眾的安全及健康責任，為履行以上承諾，香港氧氣採納以下原則：

- 必須將工作健康及安全因素與公司的業務流程和操作結合。
- 除了遵守所有健康及安全法例的要求外，亦必須維持母公司的健康及安全政策和工作標準。

我們的政策是各級管理層的其中一項主要責任，就是確保採取一切合理可行的措施，以達致以下每項要求：

1. 執行及遵守此政策要求，並針對政策內容定期進行審核。
2. 履行健康及安全手冊和相關文件所陳述的健康及安全規定。
3. 鑑定並且減低各類可引致個人受傷或健康問題的工作活動風險。
4. 鑑定及量化工作環境中可引致健康問題的化學及物理因素，並將這些因素控制至安全水平。
5. 提供資料、指引、訓練與督導，以加強員工對工作場所危險的認識，包括安全工作守則和緊急應變措施等。
6. 讓每位員工都參予健康及安全事務，並且在鑑定、評估及控制工作場所危險時，諮詢各員工的意見。
7. 確保員工在其督導下明瞭並且落實執行此政策，遵守適合的標準與規則，以保障員工自己及他人的工作健康及安全。
8. 提供適當的人力及財政資源去執行此政策。

廖卓文 - 香港區總經理
二零零八年十二月